

College of Arts & Sciences  
The University of Alabama  
Academy of Research, Scholarship, and Creative Activity

Mission and Goals

The mission of the College Academy of Research, Scholarship, and Creative Activity is to provide support for College faculty to achieve excellence in these areas.

Funding by the Academy is open to all permanent faculty and there will be no priority given to faculty on the basis of stage in their careers. Groups of faculty (including entire departments) may apply. Funding will be considered for anything (salary, travel, equipment, supplies, honoraria for outside speakers) that will meet the goal of enhanced faculty productivity (although salary for the principal investigator will only be considered under special circumstances). It is anticipated that funding from the College Academy will enable applicants to achieve an advanced level of excellence in the proposed activity; simply put, funding from the Academy is not intended to support what faculty active in research, scholarship, and creative activity would be doing in any event, but rather to enable faculty to enhance those activities.

Regardless of what is proposed for funding, all proposals *must include a method for measuring the success of the proposal*.

Proposal/Application Form

Applications for funding should be prepared and submitted as an electronic document (in the case of a group application, one individual should be designated Principal Investigator or Project Director), and include the following sections:

- I. Title of the proposed project, along with name(s), academic rank(s), and affiliation(s) within the College of the applicant(s), and the signatures of both the applicant (or a PI/PD signing for a group), and the chair(s) of the applicant's (or applicants') department(s), signifying that the work has been approved by him or her (or them). (page 1 of the proposal)
- II. Abstract of the proposed work – This should not exceed 250 words and should be suitable for general publication or dissemination to the general public. This should be single-spaced in not less than 12-pitch type. (also on p. 1)
- III. Proposal – The proposed work should be described (double-spaced; not less than 12-pitch type with 1-inch margins; not to exceed 3 pages). Keep in mind that the proposal will be evaluated by peers within the College who may not have detailed knowledge of the area; therefore, the proposed work should be described in sufficient detail for faculty colleagues to evaluate its impact, but still at a level general enough for the non-specialist to appreciate. The proposal should address the following questions/areas (pp. 2-4):

- a. What is the aim of the proposed work? Why is it important?
- b. On what will the funds be expended?
- c. How does funding requested from the Academy relate to existing and/or future funding for the work?
- d. How will funding from the Academy specifically enhance the activity proposed?
- e. What are the criteria for the success of the work? How will it be evaluated?

Points the committee will consider during review, if applicable for the project:

- Potential to enhance scholarship or creative activity
- Clear plan for the work
- Guided by a compelling question or creative idea
- Lead to outside funding
- Involve students in a meaningful way, if appropriate for the project
- Intelligibly written for non-specialist
- Innovative, daring, novel
- Interdisciplinary, if appropriate for the project
- Could not be done without this funding
- Have an impact on the College broadly
- Enhance reputation of the College of Arts and Sciences beyond the college
- Especially encourage applications that lead to new directions in the faculty person's research, scholarship or creative activity
- If the applicant has been previously funded by CARSCA, a report on the outcome of the prior funding should be included

- IV. Budget and Budget Justification – The committee will accept proposals with budgets of any amount, but not to exceed \$20,000.00. Include a budget, budget justification, and brief timeline for the work. (p. 5)
- V. A reference list (1 page), including key references that help to provide a framework for the question being addressed, may be added
- VI. Curriculum vitae (p. 7 and on) – Curriculum vitae for all persons participating in the project are limited to two (2) pages. The two-page vitae should include the following items: (i) name and departmental address; (ii) appointment at The University (rank and title); (iii) a maximum of ten (10) publications, of which five should be those most relevant to the current proposal, plus five other publications of interest; (iv) prior external funding, and, (v) synergistic activities, or other activities (such as conference presentations, conferences

attended, courses taught, consulting activities, etc.) that may bear on the current proposal.

### Application Dates and Period of Activity

Applications for the Spring 2011 semester are due February 14, 2011. Applications should be submitted to John Lochman (jlochman@as.ua.edu), as an electronic copy. The electronic copy, in portable document format (pdf), should be created from the original word processor files using a pdf writer. Free pdf writers are available from various sources (e.g., <http://www.bullzip.com/> or <http://www.cutepdf.com/>).

Funded applications may commence immediately or the start date may be delayed for up to one year. It is anticipated that the proposed work will be completed in a period not to exceed twelve months; however, in certain circumstances unfunded extensions of six months may be granted.

### Final Report and Colloquium Presentation

At the end of the project, the successful applicant(s) must submit a written report (not to exceed three pages) describing the results of the project, with a detailed evaluation of the success of the project in terms of the metric for success proposed in the application. Additionally, the successful applicant(s) will, upon completion of the project, give a public presentation to College faculty and other members of The University community in a colloquium arranged by the College of Arts and Sciences. This colloquium will be generally scheduled for the spring of each year.